



Ref:103/Dean office/RECK/2019-20

Date: 14/01 /2020

REGISTRATION NOTICE

(For B. Tech Ist, IInd, IIIrd & IVth Year Students)
(Even Semester January - Jun 2020)

All students of B.Tech Ist, IInd, IIIrd and IVth Year (All Branches) are hereby informed that the Institute will reopen on January 21th, 2020 after the semester break and the classes will resume from 22 January, 2020. The Registration for the next semester will be according to the schedule given below.

Schedule for Registration

S.No.	Programmes	Date of Registration	Day & Time
1.	B.Tech I st , II nd , III rd & IV th Year (All Branches)	21 th January, 2020	Tuesday Time: 10:00 AM - 1:00 PM & 2:00 PM- 4:30 PM

For registration, students will have to download the registration form from the Institute website and fill the registration form properly. For further details refer to the instruction given below:

- Registration form is available on the institute website <http://reck.ac.in>>> *Student Corner* >> *Students Registration form*
- Fee details are available on the institute website <http://reck.ac.in>>> *Information for REC section*.
- The Institute fee*, Hostel fee* and Mess advance fee (whichever is applicable) will be deposited through Demand Draft (DD) of any Bank drawn in the favor of:
 - 1- *Boys hostel mess -*
"RAJKIYA ENGINEERING COLLEGE, MESS BOYS HOSTEL" payable at Kanauj.
 - 2- *Girls hostel mess fees -*
"RAJKIYA ENGINEERING COLLEGE, MESS GIRLS HOSTEL" payable at Kanauj.
 - 3- *Institute fees/hostel rent -*
"RAJKIYA ENGINEERING COLLEGE, KANNAUJ" payable at Kanauj.

Students are advised to submit their demand drafts (DD) to the accounts office and receive the slip, which is to be submitted along with the registration form. The classes will commence from the next day of registration. It is mandatory for all students to register themselves for the next semester.

As institute is taking student attendance seriously, no compensation for the loss of attendance will be given due to late reporting in the institute.


Students are required to register on the due date, in case of failure the registration will be done on 22nd January, 2020 with the approval of Dean Academics. Later the students may be allowed for registration on 23rd January 2020 with the special permission from the Director.

Important Note:

- Students are directed to carry their ID card and all fee receipts for the Registration.
- Only those students will be allowed to do the registration who have paid their full fees.
- Registration will be done in person only. No one else is permitted to do registration on anyone's behalf.
- A student reporting late, (i.e. after the scheduled date of reporting not be given attendance against their absence.

All students are advised to pay the fees through Demand Draft (DD) only and complete the registration process on time.


Dr. Chhaya Singh
Associate Dean (Academics)


Kamlesh Kr. Bharti
Associate Dean (Academics)

Copy to:

1. Director for kind information
2. All Heads of Departments
3. Office of Registrar
4. Controller of Examination
5. Warden, Girls and Boys Hostel
6. All Faculty Advisors
7. Notice Boards for information to all students
8. Web In-charge – for uploading on the Institute Web Site